

**ODISHA HUMAN RIGHTS COMMISSION  
TOSHALI BHAWAN, 2<sup>ND</sup> FLOOR, SATYANAGAR  
BHUBANESWAR -751007**

**A D V E R T I S E M E N T**

Applications are invited in the plain paper as per the prescribed format below from the intending Retired Govt. employees preferably from Judicial Department who were working in the rank of Section Officer/ Sheristedar and Senior Stenographer /PA for re-appointment /re-engagement on Contractual basis as Section Officer and as Personal Assistant respectively.

Remuneration will be paid as per Para 3 of FDOM No.7022 dated.17. 03. 2018.

Sl No	Name of the Post	Vacancy	Remuneration	OFFICE
1	Section Officer	01	As per Para 3 of FDOM No.7022 dtd.17. 03 .2018	OHRC,BBSR
2	Personal Assistant	02		

The applications of the intending candidates should reach this office on or before 31.01.2022 by 5.00 P.M positively by post/by hand subject to norms and conditions as mentioned below.

1. The applicants for the above posts shall not have exceeded 62 years of age as on the date of application.
2. The applicants shall have to submit their self attested photo copy of documents regarding age, educational qualification and first page of the Service Book for necessary scrutiny.
3. The applicants shall have to submit the Xerox Copy of Pension Payment Orders Issued by the A.G., Odisha, for necessary consideration.
4. The authority reserves the rights to reject any application without assigning any reason thereof.
5. The authority is competent enough to select applicant as per the panel list prepared by selecting Committee by way of written exam/ interviews to be conducted by the Committee.
6. The decision of the Commission in respect of rejection of application, selection of candidates and appointment /engagement on merit basis shall be final.
7. The applications received incomplete in any respect or received beyond the date fixed shall be summerarily rejected.
8. The applicants must have good service record and physically fit as on the date of application.
9. He/she should have no departmental proceeding pending against him/ her, no Criminal case should have been contemplated or pending and should not have been penalized during last 5 years.

For detailed information and application form visit OHRC website [www.ohrc.nic.in](http://www.ohrc.nic.in)

**By order of the Commission**

**Sd/-**

**Secretary**

**ODISHA HUMAN RIGHTS COMMISSION  
SATYANAGAR, 2<sup>ND</sup> FLOOR,  
TOSHALI BHAWAN,  
BBSR-751007**

**APPLICATION FOR THE POST OF SECTION OFFICER/ PERSONAL ASSISTANT**

1. Name of the Applicant :  
(In block Letter)
2. Fathers/Husbands Name :  
(In block Letters)
3. Date of Birth :  
Age as on the date of application
4. Last pay drawn as on the date of Retirement. (Grade pay of pre revised scale) :
5. Qualification of the applicant :
6. Permanent Address :
7. Present Address for Communication :
8. Professional Qualification, if any :
9. Copy of Adhar Card :
10. Whether any Criminal Case/ Vigilance Case/ Departmental Proceeding is faced during His/her tenure in office :
11. Whether have good service record and physically fit as on the date of application. :

Affix recent Passport Size Photograph
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I do hereby undertake that all the information given are true to the best of my knowledge and belief, No Criminal Case/ Vigilance Case/Departmental Proceeding is initiated /pending against me.

In case of any wrong information detected I am liable for punishment as per law

Place:

Date:

**Signature of the Applicant**